

# Cavendish Primary School



## Personal Specification

**POST TITLE: Teaching Assistant**

	<b>ATTRIBUTES</b>		<b>RELEVANT CRITERIA</b>	<b>Essential/Desirable</b>
1.	<b>RELEVANT EXPERIENCE</b>	1.1	Experience of working with children/young people in a school environment	<b>E</b>
		1.2	Experience of assisting class teacher in delivering the curriculum	<b>D</b>
2.	<b>EDUCATION AND TRAINING ATTAINMENTS</b>	2.1	English and Maths GCSE Grade C or equivalent	<b>E</b>
		2.2	NVQ 3 for Teaching Assistants or equivalent qualifications or experience	<b>E</b>
		2.3	Training in the relevant learning strategies	<b>D</b>
3.	<b>GENERAL AND SPECIAL KNOWLEDGE</b>	3.1	Understanding of National Curriculum and other basic learning programmes/strategies	<b>D</b>
		3.2	Understanding of Child Development and Learning	<b>E</b>
		3.3	Understanding and commitment to Equal Opportunities and how this relates to the duties of the post	<b>E</b>
		3.4	Knowledge of the National Curriculum applicable to the school	<b>D</b>
	<b>ATTRIBUTES</b>		<b>RELEVANT CRITERIA</b>	
4.	<b>SKILLS AND ABILITIES</b>	4.1	Effective use of ICT to support learning	<b>E</b>
		4.2	Ability to assist the teacher in planning class activities.	<b>E</b>
		4.3	Ability to communicate effectively with pupils and staff members	<b>E</b>
		4.4	Ability to relate to children/young people from diverse/social backgrounds	<b>E</b>

		4.5	Ability to work as a team member	<b>E</b>
		4.6	Ability to work with children exhibiting behavioural difficulties.	<b>E</b>
5.	ANY ADDITIONAL FACTORS	5.1	Understanding of relevant policies/codes of practice and awareness of relevant legislation	<b>E</b>
		5.2	Commitment to ongoing personal training and development	<b>E</b>