**Northern Education Trust**

Post: Early Years Apprentice

**PERSON SPECIFICATION**

|  |  |  | **Assessed by:** |
| --- | --- | --- | --- |
| **No** | **Categories** | **Essential / Desirable** | **App Form** | **Interview / Task** |
| **QUALIFICATIONS** |
| 1. | 5 GCSE’s or equivalent, including English and Maths | E | ✓ |  |
| 2. | Willingness to obtain and / or enhance qualifications and training for development in the post | E | ✓ |  |
| **EXPERIENCE** |
| 3. | Experience of working with children and young people | D | ✓ | ✓ |
| 4. | Experience of working in the education system and in multi-agency settings | D | ✓ | ✓ |
| **ABILITIES, SKILLS AND KNOWLEDGE** |
| 5. | Ability to relate well to children and adults | E | ✓ | ✓ |
| 6. | Ability to work effectively within a team environment, understanding classroom roles and responsibilities | E | ✓ | ✓ |
| 7. | Ability to build effective working relationships with all pupils and colleagues | E | ✓ | ✓ |
| 8. | Ability to promote a positive ethos and role model positive attributes | E | ✓ | ✓ |
| 9. | Effective use of IT to support learning | D | ✓ | ✓ |
| 10. | Good communication skills | E | ✓ | ✓ |
| 11. | Be able to maintain confidentiality | E | ✓ | ✓ |
| 12. | Good listening skills | E | ✓ | ✓ |
| **PERSONAL QUALITIES** |
| 13. | A strong commitment to the Trust values and ethos | E | ✓ | ✓ |
| 14. | Commitment to support the Trust’s agenda for safeguarding and equality and diversity | E | ✓ | ✓ |
| 15. | A flexible approach and a strong work ethic | E | ✓ | ✓ |
| 16. | A commitment to working as part of the whole academy team and supporting the vision and aims of the academy | E | ✓ | ✓ |
| 17. | Friendly, approachable and professional manner  | E | ✓ | ✓ |
| 18. | A commitment to working as part of a team and supporting the vision and aims of the academy | E | ✓ | ✓ |

NET is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including an enhanced DBS check.