



The Blessed Peter Snow

Catholic Academy Trust



Headteacher

Candidate Pack

Start date: September 2024

Location: St Joseph's Catholic Primary Academy, Grosvenor Road, Dalton, Huddersfield, HD5 9HU

Salary: Competitive, and negotiable dependent on experience.



The Blessed Peter Snow Catholic Academy Trust

The centrality of the Eucharist, the value of martyrdom, the communion of saints and the importance of unity.

“

God's glory is seen in a human being who is fully alive;
and that life is truly full when the person catches a
glimpse of God

St Irenaeus (c. 130 - 200)

”



The Blessed Peter Snow Catholic Academy Trust - Prayer

God our loving Father,

You have gathered us together as one community in the name of our patron, Blessed Peter Snow.

Bless our schools, our families and our parishes, may we be united as one.

We ask that with Your grace we might grow together in love and service of you and each other in our communities.

May we be a reflection of You in all that we do.

We ask this through Jesus Christ our Lord.

Amen



The Blessed Peter Snow Catholic Academy Trust

Welcome Letter from Chair of the Trust Board

Dear Applicant,

On behalf of the Directors of the Blessed Peter Snow Trust we would like to thank you for the interest you have shown in responding to our advertisement for the position of Headteacher at St Joseph's Catholic Primary Academy in The Blessed Peter Snow Catholic Academy Trust.

Our Trust is a family of fourteen primary academies and one secondary academy. We are committed to providing a superb, quality of education for all our children and work closely with our school leaders to achieve this.

We are looking for a committed and experienced Catholic Leader who is dedicated, passionate and driven to improve outcomes in disadvantaged areas. A leader who knows what fantastic education looks like, has high expectations for all and someone who has had impact in school improvement. The successful candidate will be caring and nurturing and will embrace our strong Catholic ethos and provide a safe, spiritual school community for our children and families to thrive.

Whilst we support the individual nature of our schools, we invest in our leaders and support them to work together to bring about sustained improvement and raise standards for all.

We would positively encourage you to contact us to arrange a visit to St Joseph's. Such a visit will allow you to begin to understand our ethos and I am sure this will help you in the preparation of your application. There is also a wealth of information available on the Trust website.

We look forward to receiving your application and thank you once again for your interest.

Antonia Dorsey
Chair of the Trust Board



The Blessed Peter Snow Catholic Academy Trust

Our Mission

The five strands in our mission help us journey closer to Jesus. Through scripture and the sacraments we are guided in our mission to provide opportunities for each person to have life and have it to the full.

Accompanying our pupils, staff and communities through:

Strengthening Our Journey of Faith

Our community is encouraged to discover more about who they are within a supportive Catholic environment, so that by making our journeys together, all may catch a glimpse of God

Strengthening Inclusion for a Just Society

Show respect and acceptance to each other, so that all feel welcomed, and are thus prepared to take their place in a just and caring society

Strengthening Opportunities in our Schools and Communities

Have the freedom and safety to find, recognise and celebrate all the gifts and talents, opportunities and achievements that lead to happiness

Strengthening Outcomes

Through knowing and celebrating success in all its forms during their time with us, lay the foundations for a successful life outside our Academies

Strengthening Learning for Life

Thrive and grow in their work and learning, inspired to show curiosity and independence of thought



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Our School



St Joseph's Catholic Primary Academy, Huddersfield

We're looking for a new Headteacher to lead a driven leadership and staff team, and take our school to the next level of effectiveness. Our outgoing interim Head leaves a wonderful legacy of strong Catholic culture, shared vision and collaborative practice, so her successor will be building on secure foundations.

St Joseph's provides a distinctive Catholic Education with Christ as the centre of the community. There remains superb relationships with our Parish Priest, Father John Carlisle, who is determined to offer the support and guidance needed for the school to thrive.

As a Trust wide team, our primary objective is to secure children's personal, spiritual and academic success – not least helping children make the best possible transition to our secondary school, All Saints Catholic College – so we want to develop even greater consistency, and embed a culture of high expectations.

We welcome interest from an experienced leader, perhaps a Headteacher looking for a new challenge within a trust that is rapidly improving. If you have not yet led a school, you must have held extensive SLT responsibility and / or acted up for a period. You may not currently work in Catholic Education and would like the opportunity to speak to us about what support we could offer.

Alongside your open, optimistic mind-set and profound sense of moral purpose, you'll be an inspiring leader, who can articulate and drive a strong Catholic Vision and drive continuous self-improvement towards excellence. Emotional intelligence is essential, and you must have a record of accomplishment beyond the school gates and into the community you have served. The panel are professionally curious, and you will share our deep interest in emerging pedagogy but in particular, how to maintain our rapid trajectory of improvement.

The environment at St Joseph's is undergoing rapid investment and you would be instrumental in putting your 'stamp' on what will be a beautiful school. The strong partnerships between home, school, and parish, stay true to our mission of "Learning and serving together in the light of God's love."



The Blessed Peter Snow Catholic Academy Trust

Catholic Leadership

The Blessed Peter Snow Catholic Academy Trust was formed as a result of Bishop Marcus' vision for Catholic Education. The Instrument of Governance states that it is part of the Catholic Church and is to be conducted as a Catholic Multi-Academy Trust in accordance with Canon Law, the teachings of the Roman Catholic Church and the Trust Deed of the Diocese of Leeds. At all times the school is to serve as a witness to the Catholic Faith in Our Lord Jesus Christ. The professional leadership in the academies is rooted in the Catholic Faith recognising a joint responsibility across all schools. It is an essential requirement that applicants have a strong, personal faith and recognise the opportunities and challenges facing Catholic education as a vibrant part of the mission of the Church in education. The Trust Board and the Diocese acknowledge the importance of the role of the Catholic Headteacher and will actively offer long-term support, encouragement, affirmation and realistic challenge to the successful candidate.

In a Catholic school, the search for excellence is given expression in learning and teaching which responds to the needs and aspirations of its pupils and acknowledges their individual worth as made in the image and likeness of God. The Headteacher and Local Governance share responsibility for the mission of the school and as such is called to work in collaboration with Parents, Priests, Parishioners, Diocesan Officers and other Headteachers. In a Catholic school, the role of the Headteacher is one of leadership of a learning community rooted in faith. The Headteacher's leadership must take Christ as its inspiration. The Headteacher's management of staff should demonstrate an awareness of their unique contribution as individuals, valued and loved by God. Headteachers lead, by example, the professional conduct and practice of teachers in a way that minimises unnecessary teacher workload and leaves room for high quality teaching and learning.

The discharge of the role of headteacher requires a significant theological insight and vision of the development of this Catholic school.





The Blessed Peter Snow Catholic Academy Trust

Section 1: Ethics and Professional Conduct

Catholic Headteachers are expected to demonstrate consistently high standards of principled and professional conduct inspired by Christ and His beatitudes and exemplified by the self-cultivation of virtues, those qualities of character fundamental to the Catholic tradition: faith, hope, love, justice, solidarity, temperance, fortitude and practical wisdom. Catholic Headteachers are expected to meet the teachers' standards and be responsible for providing the conditions in which teachers can fulfil them.

In addition, Catholic Headteachers uphold and demonstrate the Seven Principles of Public Life at all times. Known as the Nolan principles, these form the basis of the ethical standards expected of public office holders:

- Selflessness
- Integrity
- Objectivity
- Accountability
- Openness
- Honesty
- Leadership

Catholic Headteachers are custodians of Diocesan schools and as such embody the abundant hope the Church has placed in education. They are entrusted with the task of human formation in conformity with Christ and Church teaching, and so uphold ecclesial and public trust in school leadership and maintain high standards of ethics and behaviour.

Both within and outside school, Catholic Headteachers:

1. Build relationships of mutual respect rooted in the belief that all are made in the image and likeness of God and at all times observe proper boundaries appropriate to their professional position.
2. Show tolerance of and respect for the rights of others, recognising differences and respecting cultural diversity within contemporary Britain enabling each person to play their full part in building and sustaining the Common Good.
3. Uphold fundamental British values, including democracy, the rule of law, individual liberty and mutual respect, and tolerance of those with different faiths and beliefs understanding that such values are rooted in the Catholic understanding of dialogue and the Church's Social Teaching.



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4. Ensure that personal beliefs are not expressed in ways which exploit their position, pupils' vulnerability or might lead pupils to break the law, but are always orientated to the service of others in light of the Gospel.

As leaders of their Catholic school community and profession, Headteachers:

5. Serve in the best interests of the school's pupils.
6. Conduct themselves in a manner compatible with their influential position in church and society by behaving ethically, fulfilling their professional responsibilities and modelling the virtues of a good citizen of the Kingdom of God.
7. Uphold their obligation to give account and accept responsibility.
8. Know, understand, and act within the statutory frameworks which set out their professional duties and responsibilities.
9. Take responsibility for their own continued professional development, engaging critically with educational research to further the Church's mission in education.
10. Make a positive contribution to the wider education system within and without the Catholic sector.

Section 2: Headteachers' Standards

School Culture

1. Establish and sustain a Christ centred vision embodied in the school's Catholic mission, ethos and strategic direction in partnership with the parish and Trust, those responsible for governance and through consultation with the school community and diocese.
2. Create a Christ inspired culture where pupils experience a positive and enriching school life enabling them to flourish.
3. Uphold ambitious educational standards which reflect the distinctive characteristics of Catholic education and which prepare pupils from all backgrounds for their next phase of education and life.



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4. Promote positive and respectful relationships across the school community and a safe, orderly and inclusive environment, which recognises an individual's dignity as made in the image and likeness of God.
5. Ensure a culture of high staff professionalism rooted in mutual respect, subsidiarity and the pursuit of excellence.

Teaching

6. Establish and sustain high-quality, expert teaching across all subjects and phases, built on an evidence-informed understanding of effective teaching and how pupils learn.
7. Ensure teaching is underpinned by high levels of subject expertise and approaches which respect the distinct nature of subject disciplines or specialist domains, and demonstrate how each discipline and domain contributes to the Christian vision of human flourishing to live life to the full.
8. Ensure effective use is made of formative assessment.

Curriculum and Assessment

1. Ensure a broad, structured and coherent curriculum entitlement rooted in the distinctive characteristics of Catholic education, which sets out the knowledge, skills, values and virtues that will be taught.
2. Establish effective curricular leadership, developing subject leaders with high levels of relevant expertise with access to professional and diocesan networks and communities.
3. Ensure that all pupils are taught to read through the provision of evidence-informed approaches to reading, particularly the use of systematic synthetic phonics in schools that teach early reading.
4. Ensure valid, reliable and proportionate approaches are used when assessing pupils' knowledge and understanding of the curriculum.

Behaviour

5. Establish and sustain high expectations of behaviour for all pupils, rooted in love, justice and reconciliation. Build upon relationships, rules and routines, which are understood clearly by all staff and pupils.
6. Ensure high standards of pupil behaviour through the promotion of the virtues and courteous conduct in accordance with the school's behaviour policy.
7. Implement consistent, fair and respectful approaches to managing behaviour.
8. Ensure that adults within the school lead by example; model and teach the virtues characteristic of a good citizen.

Additional and Special Educational Needs & Disabilities

9. Ensure the academy holds ambitious expectations for all pupils with additional and special educational needs and disabilities in light of the principles of Catholic Social teaching.
10. Establish and sustain ethos, culture and practices rooted in the distinctive characteristics of Catholic education that enable pupils to access the curriculum and learn effectively.
11. Ensure the school works effectively in partnership with parents, carers, parish and professionals, to identify the additional needs and special educational needs and disabilities of pupils, providing support and adaptation where appropriate.
12. Ensure the school fulfils its statutory duties with regard to the SEND code of practice.

Professional Development

13. Ensure staff have access to high-quality, sustained professional development opportunities in all key and distinctive aspects, aligned to balance the priorities of whole-school improvement, team and individual needs.
14. Prioritise the professional development of staff, ensuring effective planning, delivery and evaluation, which is consistent with the approaches laid out in the standard for teachers' professional development.

15. Ensure that professional development opportunities draw on expert provision from beyond the school, as well as within it, including diocesan and nationally recognised career and professional frameworks and programmes to build capacity and support succession planning.

Organisational Management

16. Ensure the protection and safety of pupils and staff through effective approaches to safeguarding, as part of the duty of care.
17. Prioritise and allocate financial resources appropriately, ensuring efficiency, effectiveness and probity in the use of public funds reflecting the school's Catholic mission.
18. Ensure staff are deployed and managed well with due attention paid to workload.
19. Establish and oversee systems, processes and policies that enable the school to operate effectively and efficiently and that are rooted in a clear understanding of the Church's mission in education.
20. Ensure rigorous approaches to identifying, managing and mitigating risk.

Continuous School Improvement

21. Make use of effective and proportional processes of evaluation to identify and analyse complex or persistent problems and barriers, which limit school effectiveness, and identify priority areas for improvement.
22. Develop appropriate evidence-informed strategies for improvement as part of well-targeted plans which are realistic, timely, appropriately sequenced and suited to the school's Catholic context.
23. Ensure careful and effective implementation of improvement strategies, which lead to sustained school improvement over time.

Working in Partnership

24. Forge constructive relationships beyond the school, working in partnership with parents, carers, the Parish, diocese and the local community.
25. Commit their school to work successfully with other Catholic schools and other schools and organisations in a climate of mutual challenge and support.
26. Establish and maintain working relationships with fellow professionals and colleagues across other public services to improve educational outcomes for all pupils.

Governance and Accountability

27. Understand and welcome the role of effective governance, rooted in strategic stewardship of the Catholic mission in education, upholding their obligation to give account and accept responsibility.
28. Establish and sustain a professional working relationship with those responsible for governance which is inspired by a Christ centred vision of human formation.
29. Ensure that staff know and understand their professional responsibilities and are held to account.

Ensure the school effectively and efficiently operates within the required regulatory frameworks and meets all statutory duties.



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Peter Snow**
Catholic Academy Trust

Additional Information Relating to the Post

Start date: September 2024

Location: Calderdale

How to apply: [The Blessed Peter Snow Catholic Academy Trust - Recruitment \(bpstrust.org.uk\)](https://bpstrust.org.uk)

If you wish to discover more about this exciting opportunity, need any further information or would like to have an informal discussion, please contact Helen Blanchard, HR Manager on h-blanchard@bpstrust.org.uk

Closing date: Monday 11th March 2024

Shortlisting date: Thursday 14th March 2024

Interview dates: Monday 18th March and Wednesday 20th March

ESSENTIAL	DESIRABLE	A	I	R
QUALIFICATIONS AND TRAINING				
A practising Catholic		X		
Educated to Degree Level	• Educated to Masters level or equivalent	X		
QTS	• Professional development or training undertaken in preparation for headship	X		
	• Completion of NPQH or similar leadership programme	X		
Evidence of continued and current CPD		X		

EXPERIENCE				
A distinctive vision for an outstanding Catholic school		X	X	X
Experience in leading collective worship			X	
Understanding of the central place of religious education as a core subject in the school's curriculum		X	X	X
Understanding of cultural educational issues, including national policies, priorities and legislation and any implications for Catholic schools		X	X	X
Evidence of prior successful leadership and management at DHT or equivalent level	• Leadership experience in a Catholic school	X	X	X
Evidence of raising student progress and attainment		X	X	X
Led a school staff team on an aspect of school improvement		X	X	X
Experience of monitoring teaching and learning, evaluating and target setting		X	X	X
Participating fully as a reviewer in performance management				

Involvement in the induction of new staff	Have experience of leading and evaluating CPD and its impact on standards across a group of staff	X	X
Experience of student tracking data		X	X
Effective pastoral experience		X	X

ESSENTIAL	DESIRABLE	A	I	R
KNOWLEDGE AND SKILLS				
Understands safeguarding requirements and their application across the curriculum		X	X	X
Understands and demonstrates what constitutes outstanding teaching and leading		X	X	X
Knowledge and understanding of effective teaching strategies		X	X	
Uses coaching techniques to improve the teaching of others		X	X	X
Knowledge of the characteristics of outstanding leadership			X	
Knowledge of SEND code of practice		X	X	
Knowledge of local and national statutory guidance, educational initiatives and trends			X	
Understands the process of school improvement		X	X	
Able to evaluate school policies and procedures			X	
Is able to use the tracking of pupil progress and achievement to raise standards			X	
Knowledge and practice of effective behaviour management strategies		X	X	X

PERSONAL QUALITIES				
Enthusiastic, high expectations, resilient, sensitive and positive			X	X
An excellent personal and professional role model who puts Catholic values into practice			X	X
Demonstrates commitment to collaborative leadership and effective team workings		X		X
Able to motivate, develop, empower and lead students, individuals and teams		X		X
Able to delegate and support effectively		X		X
Excellent communicator and listener with the ability to manage conflict successfully		X	X	
Proficient in the use of IT		X	X	
Demonstrates a positive commitment to equal opportunities and inclusion		X	X	
Demonstrates a strong commitment to CPD for self and others			X	X