



# **School Business Manager Recruitment Information for Applicant**

**June 2020**



**Diocese of Leeds  
Office for Education and Schools**

Dear Applicant

We are delighted that you are interested in applying for the current vacancy at our school and hope that we can provide you with the information you require to complete your application.

At St Mary's & St Peter's, we aim to recognise all children as unique individuals and nurture them in a caring, family environment with Christ at its centre. We are hugely proud of our total commitment to develop every individual's needs, both children and staff, in a truly supportive faith led environment.

Our school is a very welcoming and vibrant place and visitors to school frequently comment on the friendliness and warmth of our staff and children. Our children show great enthusiasm, humour, love and challenge, and our talented staff are totally committed to ensuring that each and every one of them has the opportunity to receive a high quality education regardless of background, faith or need. Our Governing Body is highly talented and committed to school improvement and our parents are extremely supportive.

The Governors of St Mary's & St Peter's Catholic Primary School are looking to appoint a highly motivated business school manager to join our community.

I do hope that you decide to apply for the role, if you require any further information please contact the school office or email [h.spafford@stpeters.bradford.sch.uk](mailto:h.spafford@stpeters.bradford.sch.uk).

Yours sincerely

A handwritten signature in black ink, appearing to read 'Michelle Khambhaita', is written below the 'Yours sincerely' text.

Mrs Michelle Khambhaita

Headteacher

## Our School

Our children come from different faiths but we can all celebrate the love of God.



Our children love being creative...  
“Look what I’ve made!”



They also love being outdoors...



## **Our Catholic Ethos**

***In God we love, laugh and learn***

**The mission of St. Mary's and St. Peter's Catholic Primary School is;**

**God is at the centre of everything that we do.**

**We look after everyone and celebrate how special we all are.**

**Together we encourage children to be anything they dream to be.**

**Our school is full of different people who follow God's path fairly, lovingly and put the needs of others first.**

***"I have come so that they may have life, and have it to the full"*** (John 10.10)



## School information

St Mary's & St Peter's Catholic Primary School is a 1-form entry school situated in the BD3 area of the city on the Leeds/Bradford "corridor". We are a very diverse community with over 65% of our children being of the Islamic faith. Our aim is to welcome everyone, recognising each individual as a unique gift from God no matter what their ethnicity or faith. We strive to live, work and play by Gospel values, creating a safe, happy atmosphere within which we are all encouraged to explore and develop to our full potential in the knowledge and understanding of God's love for us.

The school is of average size for a primary school (approximately 230 children including nursery). The proportion of pupils known to be eligible for free school meals is above average, and is currently around 37%. The number of pupils identified as having special educational needs is broadly average. The proportion of pupils who speak English as an additional language is very high. Just over half the pupils are from Pakistani heritage and a large number of ethnic groups are represented in the school. This includes pupils recently arrived in the country from Eastern Europe, Africa, Asia and India.

The school was last inspected in July 2016 and was judged as being a **"Good"** school.

Pupils of different religions and  
cultures get on well together.

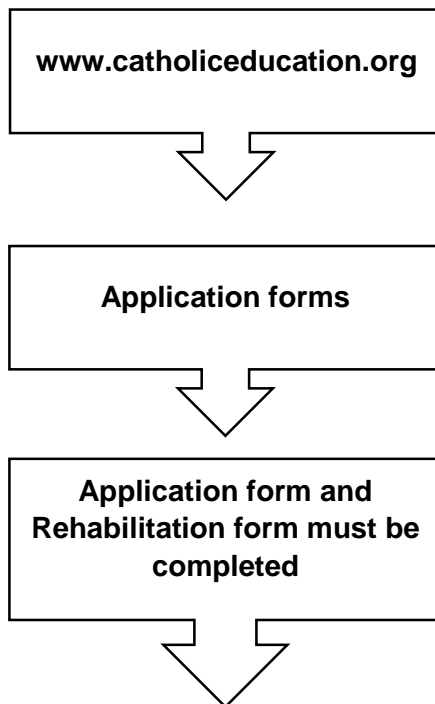
(Ofsted 2016)



## **Applications**

The CES Application Form (see web address below) is the only application form to be used.

**Applications submitted on any other form will not be considered.**



Applications can be submitted:

- 1) Electronically: [h.spafford@stpeters.bradford.sch.uk](mailto:h.spafford@stpeters.bradford.sch.uk)
- 2) Post/hand delivered to the school address

**Applications should be addressed The Headteacher, St. Mary's & St. Peter's Catholic Primary School, Upper Nidd Street, Leeds Road, Bradford. BD3 9ND**

### **Appointment Timetable**

Closing Date for Applications: 29<sup>th</sup> June – 9.00 a.m.

Shortlisting: 30<sup>th</sup> June 2020

Interviews: 6<sup>th</sup> July 2020