



**Blessed
Christopher Wharton**
CATHOLIC ACADEMY TRUST



Combined Teaching Assistant and Lunchtime Supervisor

Pay Scale: SCP 3-6 £17,409- £18,573 (per annum actual - dependent on experience)
31 hours per week (including lunchtimes)
Monday to Friday - term time only

We are seeking to appoint a dynamic, enthusiastic and committed Combined Teaching Assistant/Lunchtime Supervisor to join our team of Teaching Assistants. The role will involve supporting learning in the classroom, leading interventions and supporting small group and 1:1 learning.

We are looking for:

A dedicated individual to provide tailored support to our pupils. You will be committed to making a positive difference to the children's lives and in supporting and developing their learning. The successful candidates will be a committed team player with excellent organisational and technical skills. You will have the ability to effectively support learning and teaching, and to develop relationships across our school and the community. Please note an NVQ Level 2 or equivalent will be required for this role.

Visits to school are warmly welcomed to allow you to get a feel for the school, if you would like to visit, please email janette.humphreys@stac.bcwcat.co.uk. Applications must be completed on a CES application form which is available from the school office.



Closing date for applications:

Friday 26 June 2026

Interviews:

29 June 2026

The school is committed to a rigorous implementation of our safeguarding policy. All successful applicants will be subject to pre-employment checks and an enhanced DBS check, prior to a formal offer of employment being made. This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exception Order 1975, 2013 and 2020

The Role

Prime Objectives of the Post:

- To complement, appreciate and support the role of teachers and other professionals by undertaking work/care/support programmes which enables access to learning in the community as part of a teacher planned approach.
- To support the class teacher in the management of pupils in the classroom, and other senior staff on a range of teaching and learning experiences which deliver an appropriately differentiated and suitably challenging creative curriculum for all pupils whilst meeting statutory requirements.
- Work within school policies and procedures under the direction and guidance of senior staff and within an agreed system of supervision.

May from time to time be required to undertake other duties commensurate with the grade and level of responsibility defined in this job description.

You will have:

- Experience of working with children, preferably in a classroom setting
- A calm and caring nature
- A flexible approach and the ability to use their initiative
- The ability to work successfully as part of a team
- A champion for children
- Excellent communication skills

We offer:

- A school with a positive, caring ethos where teamwork is important
- Committed and enthusiastic staff who put children at the heart of everything they do
- A supportive governing body
- A happy school community
- An opportunity to further your professional development



Person Specification

Experience	Essential or Desirable
Experience of working in a team.	E
Experience of working with pupils who have special needs.	D
Experience of working with or caring for children of relevant age e.g. voluntary organisation or parental/caring responsibilities.	E
Provide evidence of having previously spoken fluently to customers at an Intermediate Threshold Level.	E

Qualifications	Essential or Desirable
GCSE English and Maths or Equivalent e.g. Adult Literacy/Numeracy at Level 1.	E
Level 2 TA qualification.	E
Evidence of further training/development and/or willingness to participate in further training and development opportunities e.g. Team Teach, Moving & Handling, Special Education Needs.	D

Knowledge/Skills	Essential or Desirable
Will possess knowledge of the school's relevant procedures or practices.	E
Will have an outline understanding of relevant legislation.	E
Problem solving skills.	E
Good communication skills.	E
Exercising advisory, guiding, negotiating and persuasive skills at a developed level.	D
Good numeracy and literacy skills.	E
Basic IT skills.	E
An understanding of the needs of a multicultural society.	E
An understanding of the issues relating to pupils who have additional learning needs, more able and special educational needs.	D
Knowledge of childcare.	E
Awareness of child development.	E
Knowledge and commitment to school's equality policy.	E
Ability to relate well to pupils and adults.	E
Ability to work constructively as part of a team.	E
Ability to remain calm under pressure.	E
Demonstrate a commitment to working with children of the relevant age.	E
Demonstrate good co-operative, interpersonal and effective listening skills.	E

Maintain confidentiality in matters relating to the school, pupils, parents or carers.	E
Ability to perform all duties with reasonable duties where necessary.	E
Ability to cope with the requirements of the post which will include working with pupils who have emotional/behavioural/physical difficulties.	E
In line with the Immigration Act 2016, you should be able to demonstrate fluency of the English language at an intermediate Threshold Level.	E



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Unlocking Opportunities: Our Offer to You



Employee Assistance Programme

Telephone counselling and mental health support is available through our EAP app with Sonder.



24/7 GP Service

Instant and 24/7 medical advice from registered nurses and access to virtual GP appointments and prescriptions



Excellent Professional Development Opportunities:

Grow your skills and advance your career with our commitment to providing outstanding professional development opportunities.



Vivup Lifestyle Benefits:

Enjoy a range of high street discounts through Vivup.



Excellent Pension Scheme:

Secure your future with our excellent pension scheme, ensuring financial stability in the long term.



Regular Learning Days:

Networking with peers off site with a range of inspirational, external speakers on a termly basis.



Positive Work Environment:

Experience a positive work culture that values your contributions and fosters a sense of belonging and fulfilment.



Opportunity to Make a Difference:

Be part of something meaningful by contributing to projects and initiatives that have a positive impact on our community and beyond.



Staff Awards

Annual Staff Awards where outstanding performance is acknowledged and awarded.