

EASTBURN JUNIOR AND INFANT SCHOOL
PERSONNEL SPECIFICATION



POST TITLE: Lunchtime Supervisor

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
SKILLS AND EXPERIENCE	<ul style="list-style-type: none"> • Ability to supervise children effectively • Ability to use general cleaning equipment • Ability to fulfil all spoken aspects of the role with confidence 	<ul style="list-style-type: none"> • Experience of working in an educational environment 	<ul style="list-style-type: none"> • Application form • Interview
QUALIFICATIONS AND TRAINING	<ul style="list-style-type: none"> • GCSE's or equivalent (A-C) including English and Maths • Willing to undertake training as required and assist in training colleagues 	<ul style="list-style-type: none"> • Health and safety qualification, (e.g. First Aid) 	<ul style="list-style-type: none"> • Application form • Interview
PERSONAL CIRCUMSTANCES	<ul style="list-style-type: none"> • Flexible in terms of working hours in line with school calendar • Eligible to work in the U.K. • No contra-indications in personal background/criminal record indicating unsuitability to work with children/young people 		<ul style="list-style-type: none"> • Application form • Interview • References
Physical	<ul style="list-style-type: none"> • Good health enabling appropriate attendance • A positive outlook and the personal resilience to support children who may have physical/behavioural difficulties 		<ul style="list-style-type: none"> • Application form • References

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
Knowledge and Skills	<ul style="list-style-type: none"> • Good communication skills and the ability to relate well to pupils and adults • Ability to work constructively as part of a team • Ability to be flexible, work independently and to use initiative • Highly motivated to reflect and improve on own practice • Ability to cope with the requirements of the post, which may include working with pupils who have emotional or behavioural difficulties • In line with the Immigration Act 2016, you should be able to demonstrate fluency of the English Language at an Intermediate Threshold Level 	<ul style="list-style-type: none"> • Knowledge and practical experience of child protection • Knowledge and understanding of nurturing and restorative approaches to promoting positive behaviour 	<ul style="list-style-type: none"> • Application form • Interview • References
Personal Circumstances	<ul style="list-style-type: none"> • Able to commit to working during term time. 	<ul style="list-style-type: none"> • Willingness to contribute to the wider life of the school. 	<ul style="list-style-type: none"> • Application form • References