# Cavendish Primary School

# Person Specification: Assistant Head Teacher SENCo- with responsibility for Inclusion

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|  | **Essential** | **Desirable** |
| **Qualifications** | Qualified Teacher Status Hold or currently completing National Award for SEN Co-ordinationA commitment to further professional development | Evidence of own professional development in the field of SEN and or inclusion |
| **Experience** | Experience of:- Successful class teaching in Primary phase- Inclusion and safeguarding (e.g.: Designated Lead, Safer Recruitment)- Planning for a range of children with SEN/G&T, including - writing and reviewing of Child Support Plans.- Working effectively with outside agencies to support  children in own class with SEN.-To have at least 3 years’ experience in a mainstream classroom | Experience of working with external agencies and professionals.Holding Child Support Plan meetings with parentsSeeking the support / advice of external professionals.Attending an Annual Review high block funded pupils and pupils with statementsContributing to the school Provision MapHandling of referrals and associated assessments |
| **Knowledge and understanding** | The SEN code of practiceEquality Duty and Local offerProvision MappingWave 1,2 and 3 interventionKnowledge of the curriculum and quality first teachingKnowledge of specific group and individual programmes |  |
| **Skills** | Seek and take advice from external agencies. Manage his/ her time effectively. Work collaboratively with others in meeting the needs of a range of groups. Analyse and interpret data regarding the progress of  pupils |  |
| **Personal****Characteristics** | Extremely well organisedPassionate about inclusionConfident in approaching external agenciesAble to motivate self and others.Stay calm under pressure.Have excellent communication skills with a range of adults.Self motivated |  |