



Site Manager

Reevy Hill Primary School

**Salary – Band 6 SCP 4 - 11 dependent on experience
37 hours per week all year round**

PROUD TO BE OUR BEST

Reevy Hill is a one form entry primary school which is part of the Leading Learners Multi-Academy Trust. We provide a supportive and stimulating place to learn and work. We are driven by a simple mission – **to enable every child to be the best they can be and be proud of who they are.**

The **Site Manager** plays a key role at the school. You will be working closely with the Headteacher and Senior Leadership Team to not only manage the security of the building but to take a pro-active role in the maintenance and management of our whole school site.

The successful candidate will:

- Undertake a variety of duties relating to maintenance of the buildings and grounds
- Be responsible for, and promote, the health and safety of all staff, pupils and visitors
- Maintain the security of the premises, working closely with the Headteacher and Senior Leadership Team
- Have a flexible approach and the ability to use their initiative
- Possess excellent communication skills
- Have a strong work ethic
- Is an excellent team player with a positive outlook and a good sense of humour.

This job description sets out the main duties and responsibilities of the post and each individual task may not be identified. The post holder will be expected to undertake such other duties as reasonably correspond with the general character of the post and are commensurate with its level of responsibility.

**VISITS TO THE SCHOOL ARE WARMLY WELCOMED AND ENCOURAGED –
PLEASE CONTACT SCHOOL TO BOOK AN APPOINTMENT**

**For further information or to request an application pack, please contact
Lucy Brown on 01274 677549 or email l.brown@reevyhill.llat.org.uk**

Closing date for completed applications: 9th November 2026

Interviews: To be held W/C 16th November 2026

We welcome applications regardless of age, gender, ethnicity or religion. The successful candidate will have met the requirements of the person specification and all posts are subject to an enhanced DBS check and online searches. Proof of eligibility to work in the UK will be required.