



Job Description

POST TITLE:	TEACHER – KEY STAGE 1
POST REF:	KS1
<p>The following information is furnished to assist staff joining the School to understand and appreciate the work content of their post and the role they are to play in the organisation.</p> <ul style="list-style-type: none"> • Whilst every endeavour has been made to outline all the duties and responsibilities of the post, a document such as this does not permit every item to be specified in detail. Broad headings therefore may have been used below; in which case all the usual associated routines are naturally included in the job description. • Employers should not refuse to undertake work, which is not specified on this form, but they should record any additional duties they are required to perform and these will be taken into account when the post is reviewed. • The school is an Equal Opportunities Employer and requires its employees to comply with all the current equality policies in terms of equal opportunity for employment and access to the Council services. • As an equal rights employer we are committed to make any necessary reasonable adjustments to the job role and the working environment that would enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition. 	
PRIME OBJECTIVES OF THE POST:	
<p>You are required to carry out the professional duties of a schoolteacher as set out in the relevant paragraphs of the School Teachers' Pay and Conditions Document 2006, the Education Act 1997, the required standards for Qualified Teacher Status, other current educational legislation and the schools articles of government.</p>	
SUPERVISION AND GUIDANCE:	
<p>Responsible to the Headteacher.</p>	
RANGE OF DECISION TAKING:	
<p>Decisions relating to supervision and teaching of children. Some initiative will be required in dealing with unexpected situations</p>	
RESPONSIBILITIES:	
<p>In consultation with other colleagues where necessary, be responsible for:</p> <ul style="list-style-type: none"> • Planning jointly, with other colleagues, appropriate enriching experiences and programmes of work for your Key Stage having due regard for the National/Ashlands' Curriculum, school policies and procedures. 	

- Willing to respond to and train for school-appropriate initiatives and developments
- Contributing to the creation of IEPs for children consulting with the SENCO where necessary
- Managing and providing work programmes and plans for Teaching Assistants, staff, students or volunteer helpers working within the classroom
- Implementing policies, routines, procedures, rules and organisation in line with the rest of the school
- Liaising with other colleagues as appropriate
- Working collaboratively with colleagues when planning, to ensure shared workload, plus continuity and progression across the week, term and year
- In consultation with the Assessment Coordinator and colleagues, monitoring children's progress and carry out the range of assessments in line with assessment procedures
- Have a working knowledge of teachers' professional duties and legal liabilities;
- Operate at all times within the stated policies and practices of the school;
- Establish effective working relationships and set a good example through their presentation and personal and professional conduct.

RANGE OF DUTIES

- Teach in the Key Stage team
- Be an effective member of the school team, with your teaching and classroom practice reflecting Ashlands philosophy and policies
- Work to the Ashlands overriding aim to achieve excellence in learning and standards
- Work within the National/Ashlands' curriculum to ensure the pupils experience a wide and enriched learning environment.
- Teach allocated pupils by planning their teaching to achieve progression of learning through;
 - identifying clear teaching objectives
 - setting tasks which challenge pupils and ensure high levels of interest
 - setting appropriate and demanding expectations
 - setting clear targets, building on prior attainment
- Maintain a high quality of teaching and learning which will be reflected in your classroom organisation and the standard of work produced by children in your care
- Use a variety of teaching methods and strategies particularly relevant to the class
- As a member of the Ashlands team provide an effective education for pupils in your care, taking account of every child's individual needs
- Maintain the high standards of behaviour among all pupils within the classroom, around school and when participating in out of school activities
- As a member of the team support children to ensure their well-being is catered for at all times

- Participate in a range of staff/Key Stage/parent/Governor meetings as required
- Promote and support the school community, adhere to the Home-School agreement and work with parents and carers who are the first and most important teachers of their children
- Recognise each child as a unique individual
- Contribute to the ethos and well being of the school as a team member and as an individual who has unique talents
- Where time and duties allow, undertake or offer any activity – alone or shared with another colleague – which you feel would benefit the children and extend and enrich the life of the school
- Evaluate own teaching critically to improve effectiveness
- Use a range of monitoring, assessment, recording and reporting strategies to enable children to make progress
- To under-go regular observations and participate in regular in-service training (INSET) as part of continuing professional development (CPD)

SPECIAL CONDITIONS OF SERVICE

You are required to carry out such particular duties, which form part of para 57.1 of the 2003 document as the Headteacher may reasonably direct from time to time.

Whilst every endeavour has been made to outline the duties and responsibilities of this post, a document such as this does not permit every item to be specified in detail, the elements are, therefore, grouped under broad headings and are subject to amendment, after consultation, as needs of the school change.

No contra-indications in personal background or criminal record indicating unsuitability to work with children/young people/vulnerable clients/finance. An enhanced DBS check is required.

FLUENCY DUTY

In line with the Immigration Act 2016; the Government has created a duty to ensure that all Public Authority staff working in customer facing roles can speak fluent English to an appropriate standard.

For this role the post holder is required to meet the Advanced Threshold Level.

Advanced Threshold Level

The post holder should demonstrate they can:

- Express themselves fluently and spontaneously at length effortlessly.
- Explain difficult concepts simply without hindering the natural smooth flow of language.
- Take responsibility for promoting high standards of literacy, articulacy and the correct use of standard English in School.

OTHER CONSIDERATIONS
<ul style="list-style-type: none">• To be aware of and comply with policies and procedures relating to child protection; being vigilant for signs that children may be being abused and to report any such suspicions to the school's nominated Child Protection Co-ordinator or the Headteacher.• To act in accordance with the Data Protection Act and maintain confidentiality at all times e.g. access to staff/student/parent and carers files.• Accept and commit to the principles underlying the Schools Equal Rights policies and practices.• Be able to perform all duties and tasks with reasonable adjustment, where appropriate, in accordance with the Equality Act.• Must be legally entitled to work in the UK.