



FAGLEY PRIMARY SCHOOL

Falsgrave Avenue, BRADFORD BD2 3PU

Co-Headteachers: Mrs K Burnsall & Mrs V Rutherford

School Telephone: 01274 771124

Email: office@fagley.bradford.sch.uk

Job Description

Job Title:	Teacher
Job Purpose:	To provide and be accountable for high quality teaching and learning, contributing to the development of outstanding progress across Fagley Primary School in line with the stated aims and objectives of the School.
Responsible to:	Co-Headteachers
Salary Level:	MPS/UPS. Teachers are paid on different scales and it is reasonable to expect that their contribution to the Fagley Primary School aims and objectives to reflect on their position on individual pay ranges.

School is fully committed to safeguarding children and promoting their welfare and expects all staff to share in this commitment. All posts are subject to an Enhanced DBS with Barred List check.

The following information is to assist staff joining Fagley Primary School to understand and appreciate the work content of their post and the role they are to play in the organisation. The following points should be noted:

- Whilst every endeavour has been made to outline the main duties and responsibilities of the post, a document such as this does not permit every item to be specified in detail. This job description is not a definitive list of responsibilities but identifies the key components of the role. The post holder will, therefore, be required to undertake other reasonable duties commensurate with the purpose and salary level of this post.
- Employees should not refuse to undertake work, which is not specified on this form, but they should record any additional duties they are required to perform, and these will be taken into account when the post is reviewed.
- Fagley Primary School is an Equal Opportunities Employer and requires its employees to comply with all current equality policies both in terms of equal opportunity for employment and access to the School's Services.
- Fagley Primary School is committed, where possible, to making any necessary reasonable adjustments to the job role and the working environment that would enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

Core Duties and Responsibilities

All teachers are expected to demonstrate high standards of personal and professional conduct and as a minimum, act within the statutory frameworks which set out professional duties and standards inside and outside the Fagley Primary School.



- In accordance with scheme of work, plan, deliver and review high quality lessons which are appropriate to the age and ability of the students so as to facilitate progression in all students' learning
- Work with learning support staff and maximise their effectiveness in the classroom
- Provide regular homework and out of class activities to consolidate and extend learning
- Research, design and produce teaching materials and resources which are appropriate to age and ability and are in accordance with the School's Development Plan
- Use relevant data to plan, set targets and monitor progress of students
- Provide regular constructive feedback and marking, promoting high standards of presentation in line with Fagley Primary School guidelines
- Assess, record and report on the development, progress and attainment of the students within the Fagley Primary School guidelines and assessment cycles
- Manage student behaviour and movement inside and outside the classroom ensuring that high standards are maintained in line with Fagley Primary School policy and the safety and welfare of all students
- Create a stimulating and positive learning environment which makes effective use of a range of different learning resources.
- Ensure students are entered for appropriate exams and prepare students for exams
- Communicate effectively with parents/carers with regard to student progress, achievement and well-being in line with Fagley Primary School process and calendar
- Provide and facilitate the general progress and well-being of any student providing appropriate guidance and advice
- Implement the Fagley Primary School policy with regard to registration, student absence, dress code ensuring follow up action where necessary
- Participate in full staff and departmental meetings and contribute to Fagley Primary School decision making and consultation procedures
- Engage in the Fagley Primary School Performance Management process, and professional development activities so as to enhance personal performance, fulfil personal potential and be able to participate effectively in the implementation of the Fagley Primary School goals and Development Plan

RESOURCES

- Operate relevant equipment/ICT packages (e.g. MS Office, internet, intranet, SIMS, E-mail)
- Keep abreast of curriculum developments in relevant area
- Keep up-to-date knowledge of the range of external agencies and opportunities that can be used to provide extra support for students

WIDER RESPONSIBILITIES

- Be aware of and comply with policies and procedures relating to child protection /safeguarding, equality and diversity, health and safety, ICT, security, confidentiality and data protection, reporting all concerns to an appropriate senior person.
- Comply and assist with the development of policies and procedures relating to area of responsibility as required
- Develop effective professional relationships with others
- Be aware of and support difference and ensure equal opportunities for all stakeholders accepting the principles underlying the school's equal opportunities policies and practice.
- Maintain the confidential nature of information relating to the Fagley Primary School, its students, parents and carers acting in accordance with Data Protection Act principles at all times
- Contribute to and support the overall life, work/aims and ethos of the Fagley Primary School
- Attend and participate in relevant meetings as required
- Participate and engage in training and appraisal as required.
- Undertake additional duties as reasonably requested by senior staff



Class Teacher Personnel Specification

To ensure high quality teaching, effective use of resources and the highest standards of care, learning and achievement for all pupils.

The postholder will carry out the duties of a class teacher as set out in the current edition of the School Teachers' Pay and Conditions Document issued by the Department for Education.

	Essential	Desirable	Evidence
Qualifications and CPD Record	<ul style="list-style-type: none"> • Qualified Teacher Status and First Degree • Record of CPD relevant to the post 	<ul style="list-style-type: none"> • Higher degree relevant to the role • NPQs • CPD record includes substantial relevant achievement in the last two years • Relevant safeguarding training 	Application form
Successful experience of delivery of Teaching and Learning	<ul style="list-style-type: none"> • Knowledge of assessment systems • Good working knowledge of the National Curriculum • Ability to work closely as part of a team • Commitment to continuing professional development 	<ul style="list-style-type: none"> • Proven experience/ examples of leading innovative work in a school • Experience in supporting colleagues to develop practice through coaching for example • Commitment to develop knowledge in other curriculum areas and key stages. • Knowledge of the whole primary curriculum 	Application form Interview
Developing and working with others	<ul style="list-style-type: none"> • Demonstrate high standards of personal integrity, loyalty • discretion and professionalism 	<ul style="list-style-type: none"> • Have further relevant qualifications. • Able to balance work and personal life and is considerate of the well-being of others 	Application Form Interview References and Selection testing

	<ul style="list-style-type: none"> • Has a DfE recognised teaching qualification. • Is an active learner and can show evidence of own continuing professional development and is committed to learning, listening and reflecting. • Has a good knowledge and understanding of relevant legislation and current educational developments, including the safeguarding of children. • Treats all people fairly, equitably and with dignity to create and maintain a positive school culture. • Able to develop a rapport with the children. 	<ul style="list-style-type: none"> • Has experience of leadership in rigorous Performance • Management. 	
Undertaking the role of the Class Teacher	<ul style="list-style-type: none"> • Experience of teaching a class, including planning, recording, assessing and meeting the social and learning needs of pupils • Knowledge and experience of quality first teaching, ensuring that all pupils make good progress to fulfil their targets. • Evidence of maintaining the positive ethos and core values of the school • Demonstrate all core teaching standards in everyday duties. • Knowledge and experience of strategies to maintain good order and discipline 		<p>Application form selection task Interview, references</p>