

## **Person Specification**

## **Post: Individual Needs Support Assistant**

Attributes	Essential	Desirable	How identified
Qualifications	<ul> <li>GCSE Grade 4 or above in English and mathematics (or equivalent)</li> <li>Level 2 qualification</li> </ul>		Application     Certification
Experience	<ul> <li>Values driven</li> <li>Working in a similar role</li> <li>Tailored small group teaching that challenges and supports students</li> </ul>	<ul><li>Working in an inner-city area of high deprivation</li><li>Working in an education setting</li></ul>	Application     Interview
Knowledge and skills	<ul> <li>Highly tailored planning using scheme of work</li> <li>Strong subject knowledge</li> <li>Behaviour management to support a disciplined and joyful culture</li> <li>Commitment to safeguarding</li> <li>Microsoft Office, especially Excel, Outlook and Word</li> </ul>	<ul> <li>Understanding of what makes a Dixons academy different and successful</li> <li>Some understanding of the primary / secondary curriculum</li> <li>Understanding of how students learn</li> <li>Effective use of formative assessment</li> <li>SEND theory and practice</li> </ul>	<ul><li>Application</li><li>Interview</li><li>References</li></ul>
Character	<ul> <li>Strong moral purpose and drive for improvement</li> <li>Mission-aligned</li> <li>Humble and kind</li> <li>Motivated, enthusiastic and flexible</li> <li>Excellent interpersonal skills</li> <li>Good sense of humour</li> <li>Desire to develop yourself</li> <li>Ability to give, receive and act on feedback</li> <li>Strong attention to detail</li> <li>Ability to work under pressure</li> <li>Commitment to the full life of the academy</li> </ul>	Willingness to offer extra-curricular provision	<ul><li>Application</li><li>Interview</li><li>References</li></ul>